



# Points Management



All user points in Locus Map are managed in **Points manager**. It can be accessed:

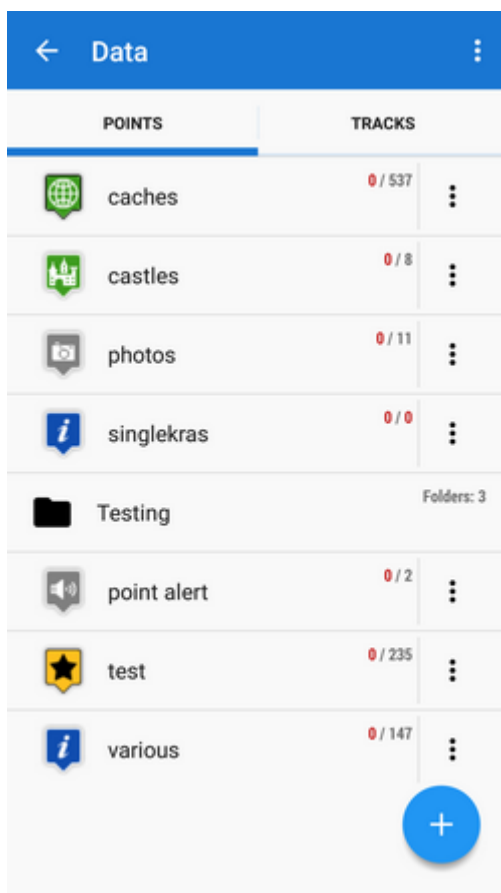
- from the **main menu**:



- from **Functions panel**:



Points are stored in **folders** from where you can **visualize them on map, edit them, copy** etc. Folders can be put into **groups**:

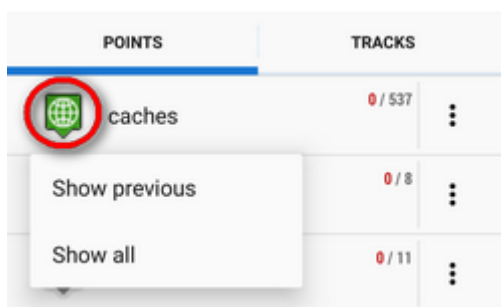


# Folders

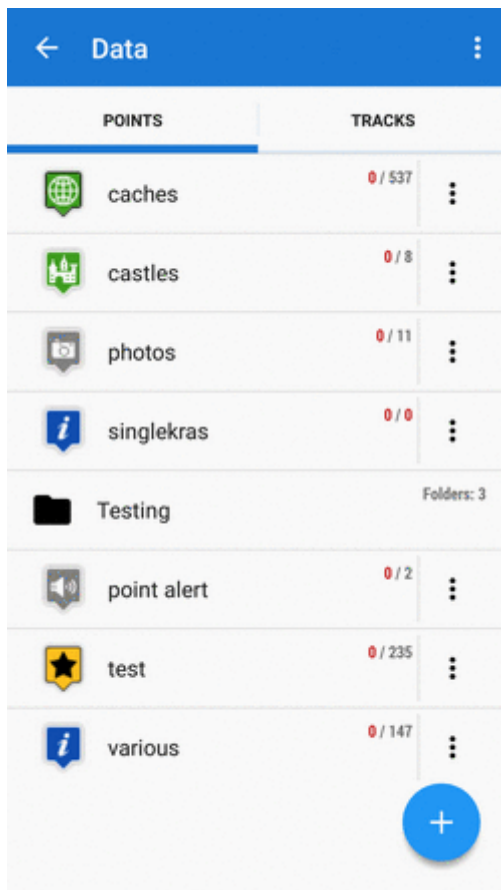
Each **folder line** consists of an **icon** (1), a folder **name** (2), **number of visible/stored points**(3) and **action menu button** (4):



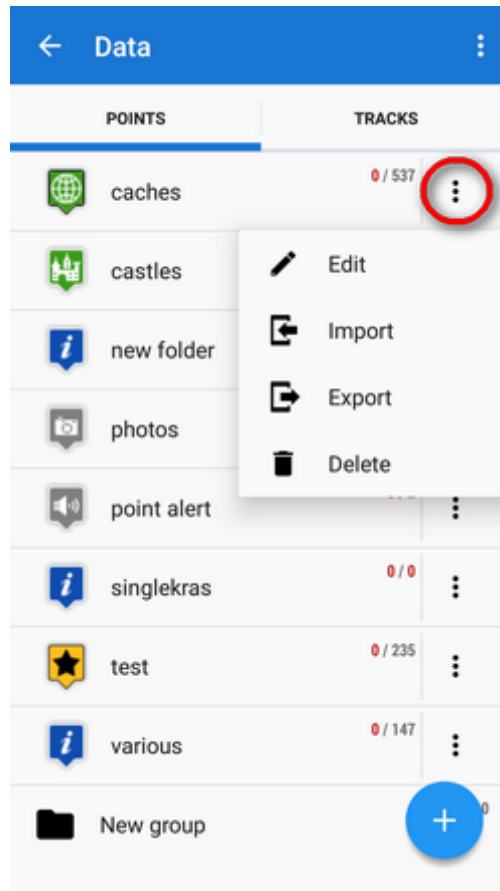
**Icon** (1) - tapping it opens selection to **load** (visualize on map) all previously visible points or all points in the folder. Once all points were selected, it just switches between all visible/all invisible:







**Folder name** (2) - tapping it unfolds the folder:




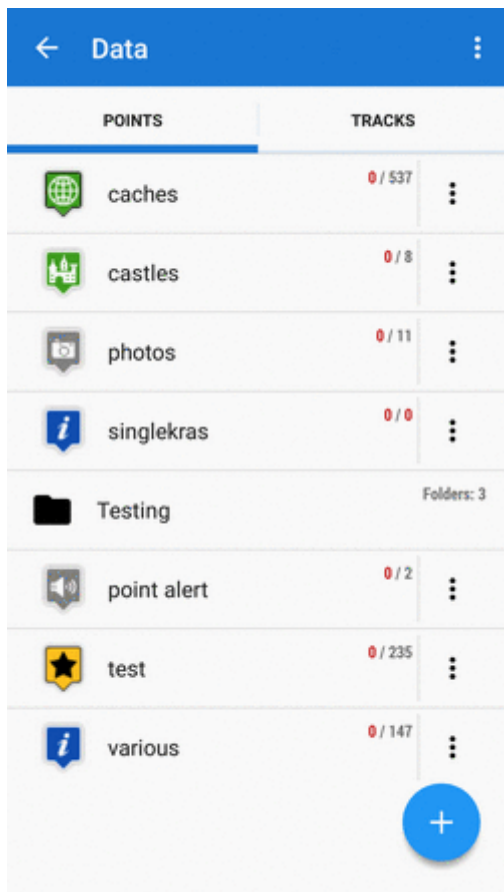
⋮ **action menu button (4):**



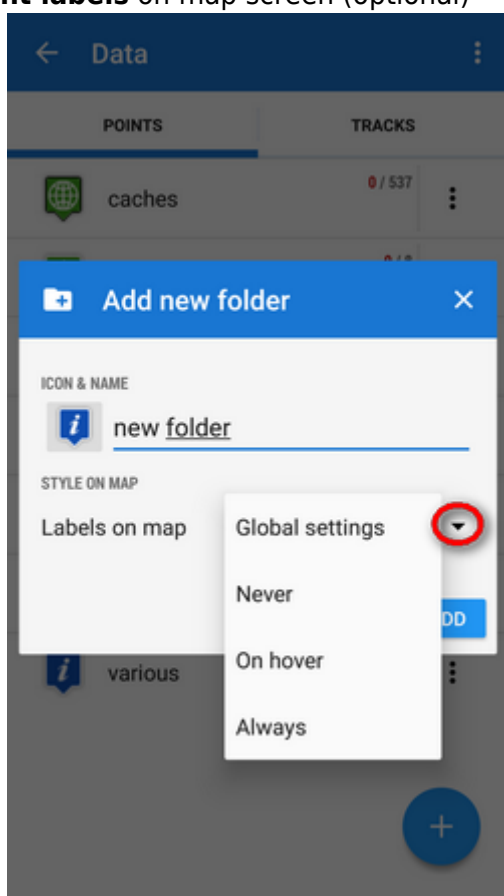
-  *Edit* - here you can **change folder icon, edit name and style** on map or **insert folder into a group** if there is any created
-  *Import* - add new points into the folder by **import** from outside of Locus
-  *Export* - exports all points in the folder into a file and/or an online service, see more in **Points Export**
-  *Delete* - **deletes the whole folder** including all points in it

## How to add a folder

- tap  and select **Folder**:



- select **icon** (optional - select from Locus style and Garmin style icons) and **name** the folder
- set style and behavior of **point labels** on map screen (optional)



*Global settings* - the point labels/screens behavior submits global settings made in [Settings > Maps > Points&Tracks](#); *Never* - point labels are activated only by tapping the points; *On hover* -

point labels appear when the map cursor hovers over the point; *Always* - point labels are permanently visible

- tap **ADD** to confirm

## Groups

Locus Map Pro only

Folders can be put into **groups** as another level of data structure. Each **group line** contains the group name and number of folders allocated in it. Before adding a folder to a group, it is necessary to **create one**.

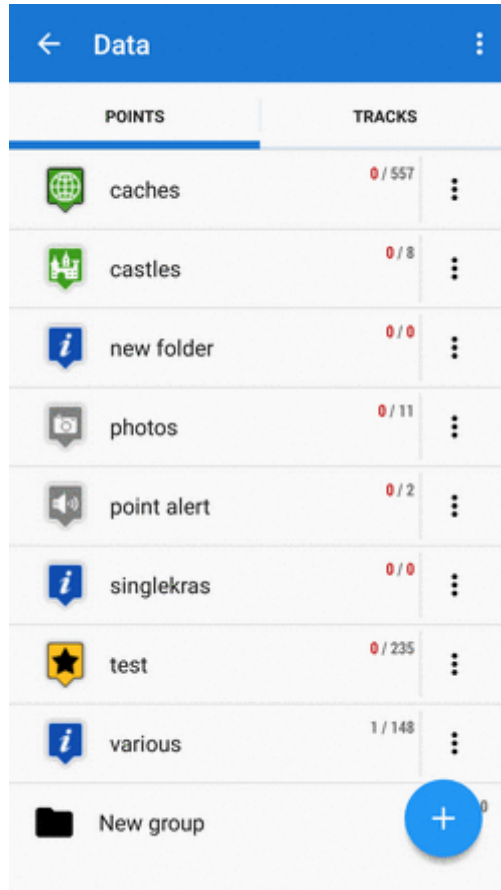
### How to add a group

- tap submenu in topbar and select **Groups**
- tap + and create a new group
- new group appears in the point manager:



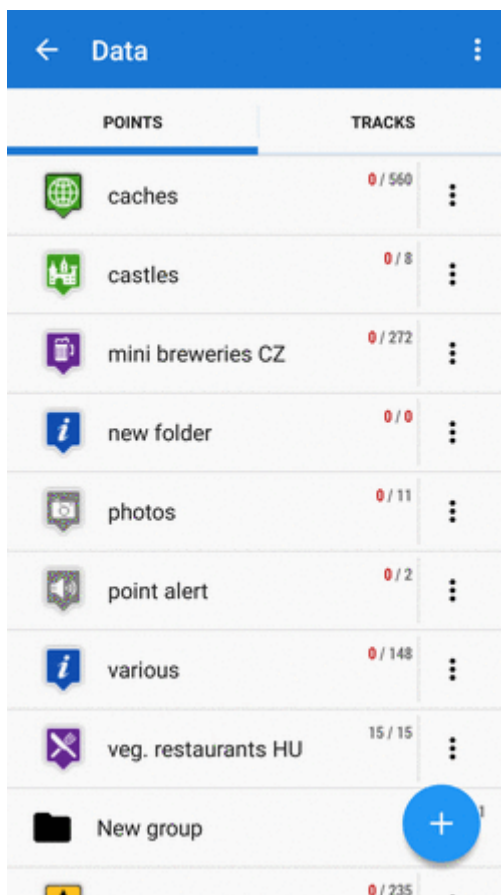
### How to add a folder to a group

- open edit menu of a folder
- select the group you want to put the folder into
- save

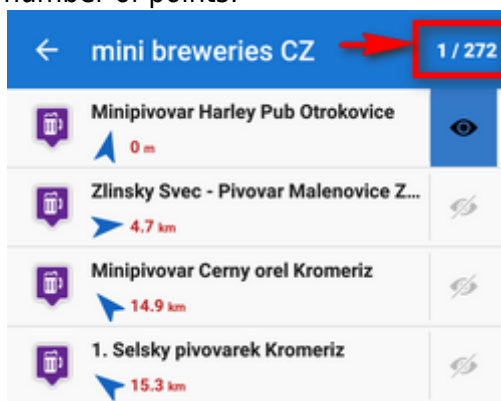


## Points Folder

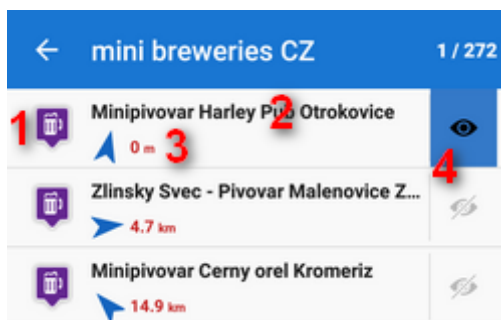
After tapping a folder name in the manager the points display in a vertical list:




Its **topbar** displays visible/total number of points:



Each line consists of:




- *icon* (1) - either the same as the folder in case the point is created by you or different in case the point is imported - **tapping the icon displays the point on map**
- *point name* (2) - tapping it opens a **point detail screen**
- *bearing and distance* (3) to the point from the current position of the map cursor

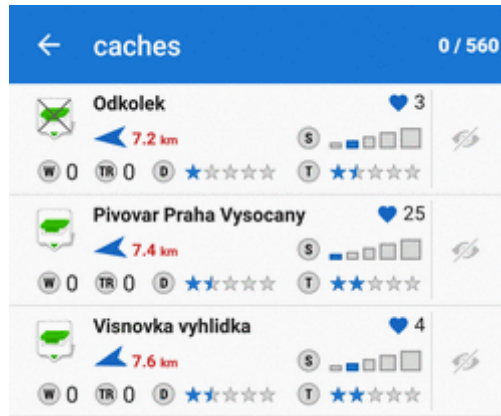
-  *visibility button* (4) - switches point in/visibility on the map - button is highlighted **blue** when the point is shown on map




## How to display points on map

### Single point

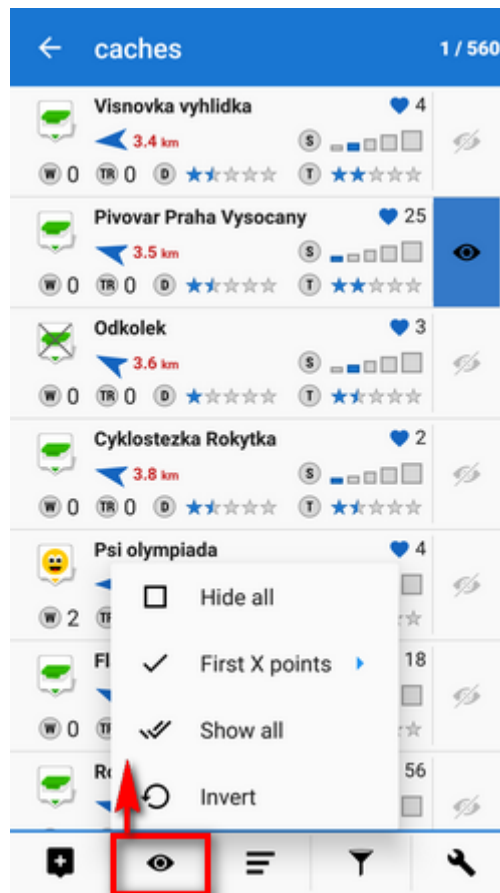
- tap the icon of the point in the point list  
OR
- tap the “eye” button  :



To remove the point from map (not from the database), tap  again.

### Multiple points

Use one of multiselecting options:

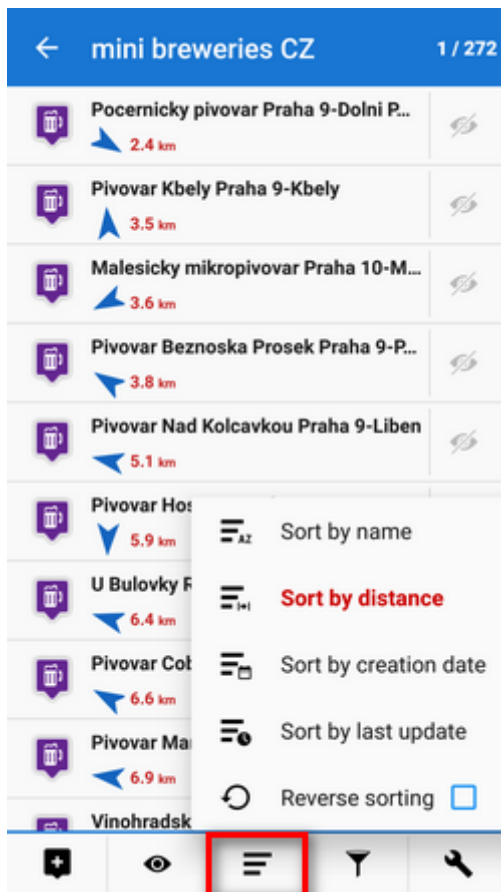


- *Hide all* - makes **all points** in the folder **invisible** on the map
- *First X points* - shows a **predefined number** of first points in the list (50, 100, 200... points)
- *Show all* - makes **all points** in the folder **visible** on the map
- *Invert* - inverts current selection, useful when you want to select almost all points except some. Select those and then invert the selection.




## How to sort points

There are several options:




- *Sort by name* - sorts points **alphabetically**
- *Sort by distance* - sorts points by **distance from actual map cursor position** (or **actual GPS position** when fixed and centered)
- *Sort by creation date* - sorts points by their **creation date/time**
- *Sort by last update* - sorts points by the **date/time of their last update**
- *Reverse sorting* - switches sorting into reverse mode

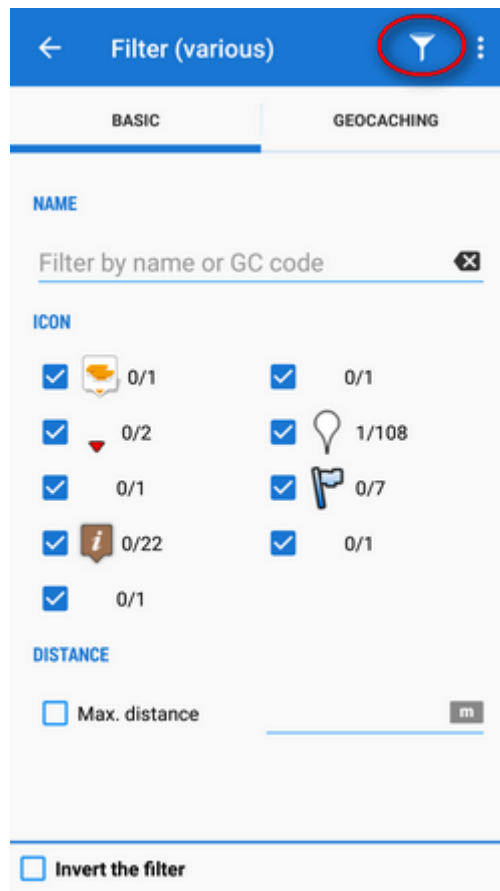
 *Geocaching* - folders with geocaches contain this option for further sorting methods, see more in [Geocaching](#)



## How to filter points

**Filter** button PNG

Filter dialog topbar contains *filter-applying button*  and a menu offering showing the *filtering result in the map and clearing the filter*.



The filter dialog window content then changes according to the type of points the folder contains but basic categories are as follows:

- *Name* - filtering based on a given string of characters - fulltext check
- *Icon* - displays all kinds of icons in the folder. Set the filter by un/checking them.
- *Max. distance* - filters points according to maximum distance from current map screen center.
- *Invert the filter* - inverts the filter settings



*Geocaching tab* - contains further filtration methods, see more in [Geocaching](#)









## Point tools

**Tools** button PNG

Top and bottom bars change and display other controls. Checkboxes for selection of points to work with are on the right:

- *top panel* - displays number of selected points to apply tools to, sort-by button and confirmation

button

- *bottom panel*:
  -  *copy to* - copies selected points to different folders
  -  *move to* - moves selected points to different folders
  -  *export* - exports selected points (see more in [Points Export](#))
  -  *delete* - deletes selected points
  -  *other controls*:
    - *fill elevation* - fills elevation of selected points on map online or from downloaded SRTM data
    - *change icons* - changes icons of selected points
    - *Earth* - exports selected points into Google Earth if it is installed on the same device
    - a few *geocaching tools* if the folder contains geocaches - *Update caches*, *GC Offliner* or *Load GC Vote*, see more in [Geocaching](#)
  -  - cancels Tools menu screen

## Point Map Label

After tapping the point on the map a label appears. It contains the point name, distance from current position, elevation (if relevant data are available), a thumbnail of attached image (if there is any) and

> “more options” button:

- *Point detail* - unfolding individual screen with detailed information about the point (the same as when you tap the label itself)
- *Navigate to* - opens the navigation dialog to calculate route to the point. See more in [Navigation](#).
- *Guide on* - starts guiding to the point. See more in [Guidance](#)
- *Compass* - opens the compass screen and starts guiding to the point showing its azimuth and distance
- *Hide* - hides the point from the map

Tapping the label launches the Point Detail Screen:

## Point Detail Screen


The point detail screen is divided into a few sections:

- **top panel** with the point name
- **basic info tab** that contains:
  - *map preview* of the point. Tapping it switches into the map screen with the point in the middle. The map preview can be switched off by tapping the arrow in the bottom right corner.
  - *point folder icon and name*, number of visible/all points in folder and “>” leading to the

folder



- *point coordinates* and a *location selector switch* - tapping the coordinates opens a popup for editing coords and coordinate system. [Location selector](#) can change location of the point by several methods.
- *description, photos, date of creation, address, altitude, links, phone* etc. - all can be edited from the bottom bar tool menu

#### • **attachment tab**

contains associated files. To add some, tap the  button in the topbar:


- *take a photo* - takes a picture with your phone or tablet camera
- *select a photo* - selects a photo in your phone memory - the attached photo can be used as the **point icon** - tap the menu next to the photo and select **Set as icon**
- *record an audio* - makes a voice recording by the phone or tablet microphone
- *select an audio* - attaches an audio file from your phone memory
- *shoot a video* - makes a video recording by the phone/tablet camera
- *select a video* - attaches a video from your phone memory
- *select other files* - selects other files in your phone memory to attach to the point

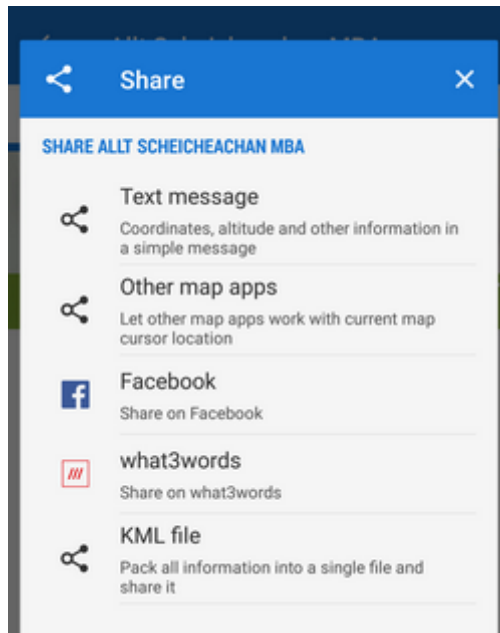
#### • **bottom panel:**

-  *map switch* - centers the map at the point
-  *navigation* button - opens a menu of navigating tools available within Locus or other navigation apps installed in your device.



Android OS offers an internal system where each application “registers itself” as a receiver of certain information - in this case **coordinates**. Locus Map tests all applications in your device and if they are able to receive coordinates they are listed in this menu.

- *Navigate to* - opens the navigation dialog to calculate route to the point. See more in [Point-to-point Navigation](#).
- *Compass* - opens the [compass screen](#) and starts [guiding to the point](#) showing its azimuth and distance
- *Guide on* - starts guiding to the point. See more in [Guidance to a point](#)
-  *Share options and add-ons*
  - opens a menu of installed add-ons (e.g. [Geocaching4Locus](#) addon) and [point sharing options](#):



More about particular sharing options [HERE >>](#)

-  *point management button*

- offers editing (name, description), copying, moving, [exporting](#), hiding (removing from the map) and deleting the point (erasing from the point database - **this action cannot be reversed!**)

From:  
<https://docs.locusmap.eu/> - **Locus Map Classic - knowledge base**

Permanent link:  
[https://docs.locusmap.eu/doku.php?id=manual:user\\_guide:points:management&rev=1526909583](https://docs.locusmap.eu/doku.php?id=manual:user_guide:points:management&rev=1526909583)

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