



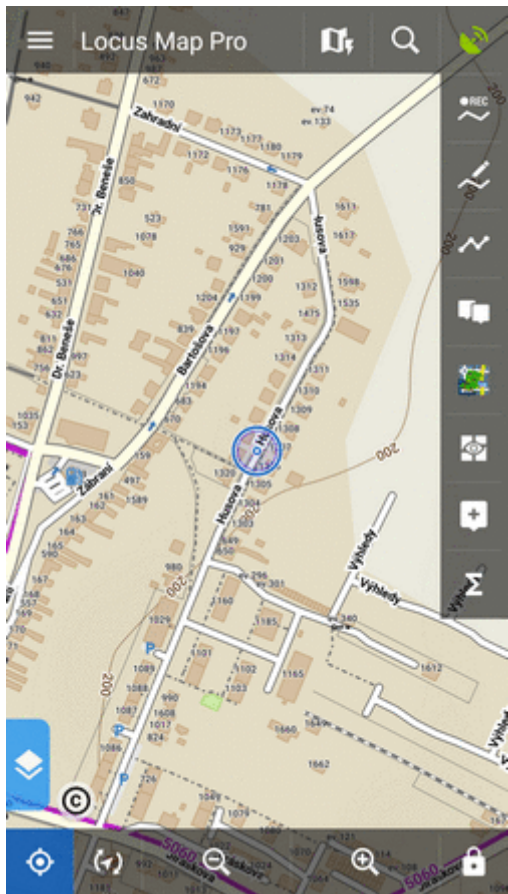
# Points Management

All user points in Locus Map are managed in **Points manager**. It can be accessed:

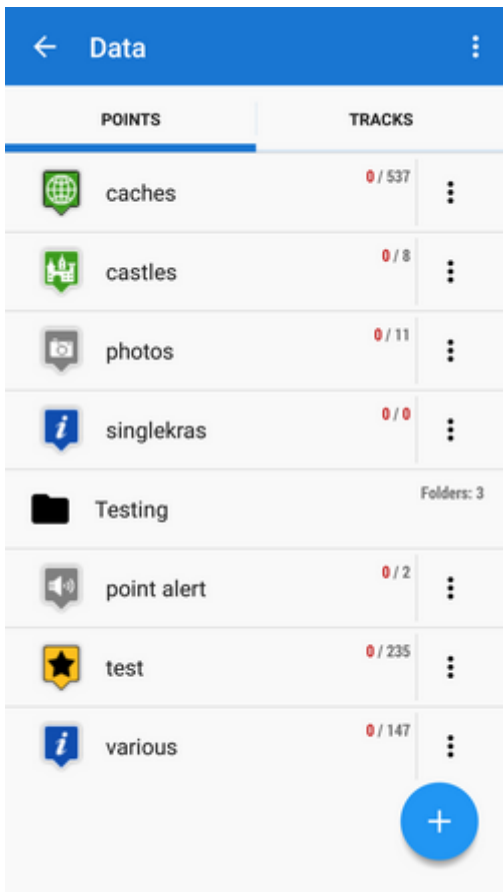
- from the **main menu**:



- from **Functions panel**:



Points are stored in **folders** from where you can **visualize them on map, edit** them, **copy** etc. Folders can be put into **groups**:

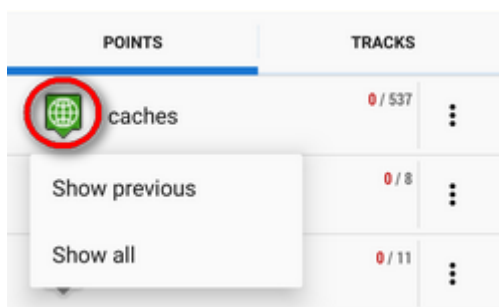


# Folders

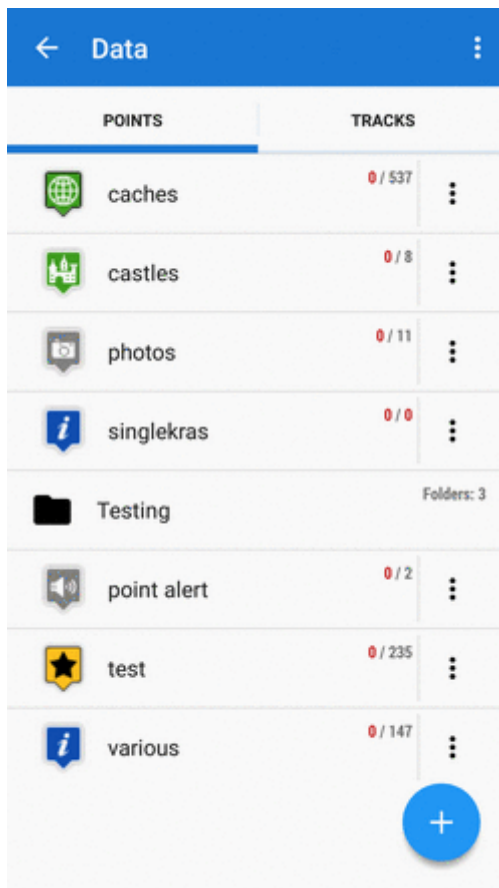
Each **folder line** consists of an **icon** (1), a folder **name** (2), **number of visible/stored points**(3) and **action menu button** (4):



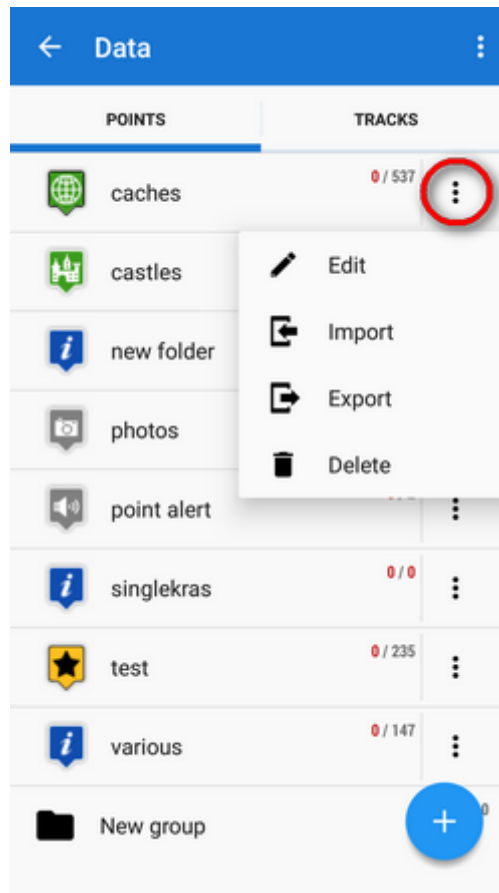
**Icon** (1) - tapping it opens selection to **load** (visualize on map) all previously visible points or all points in the folder. Once all points were selected, it just switches between all visible/all invisible:



**Folder name** (2) - tapping it unfolds the folder:




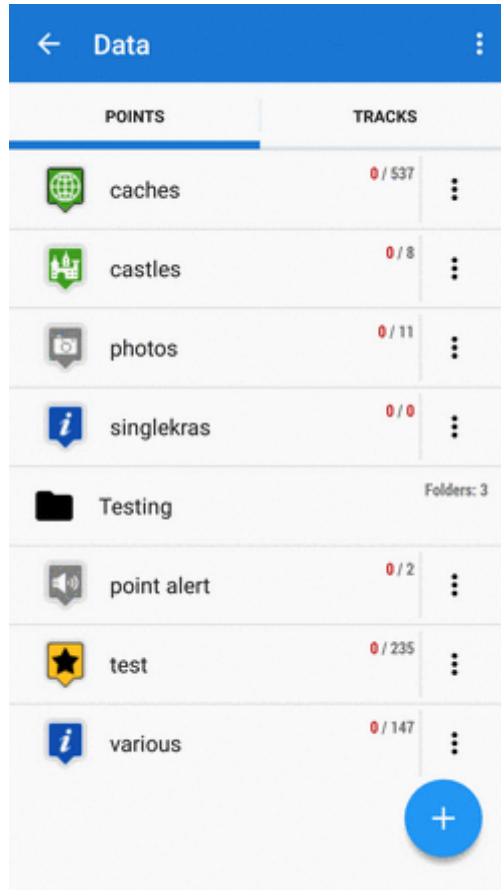
⋮ **action menu button (4):**



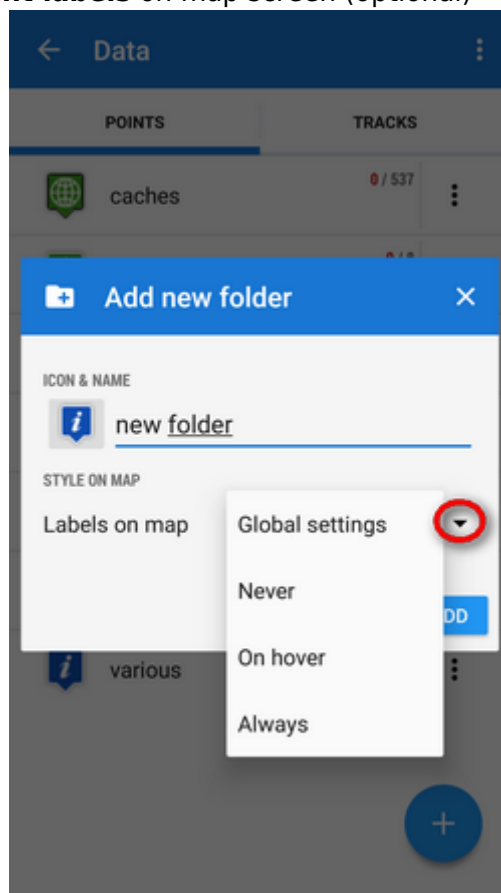
- ✎ *Edit* - here you can **change folder icon, edit name and style** on map or **insert folder into a group** if there is any created
- ↶ *Import* - add new points into the folder by **import** from outside of Locus
- ↷ *Export* - exports all points in the folder into a file and/or an online service, see more in **Points Export**
- 🗑 *Delete* - **deletes the whole folder** including all points in it

## How to add a folder

- tap  and select **Folder**:



- select **icon** (optional - select from Locus style and Garmin style icons) and **name** the folder
- set style and behavior of **point labels** on map screen (optional)



*Global settings* - the point labels/screens behavior submits global settings made in [Settings > Points&Tracks](#); *Never* - point labels are activated only by tapping the points; *On hover* - point

labels appear when the map cursor hovers over the point; *Always* - point labels are permanently visible

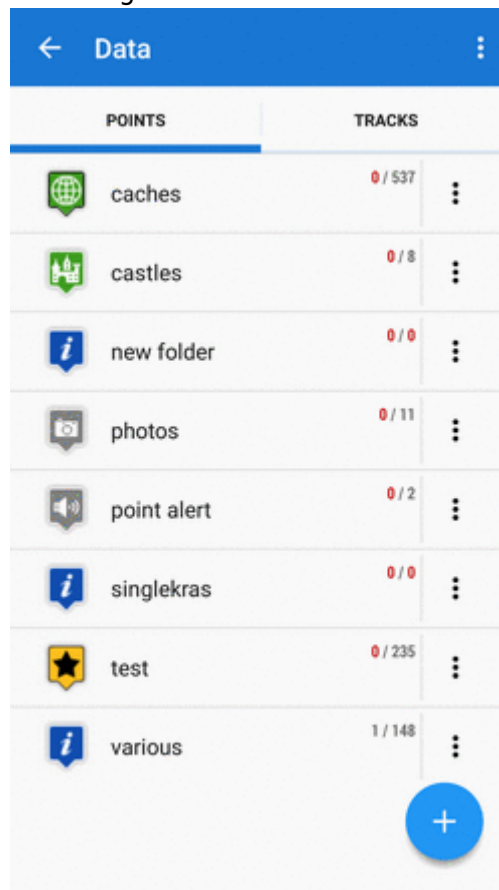
- tap **ADD** to confirm

## Groups

Folders can be put into **groups** as another level of data structure. Each **group line** contains the group name and number of folders allocated in it. Before adding a folder to a group, it is necessary to **create one**.

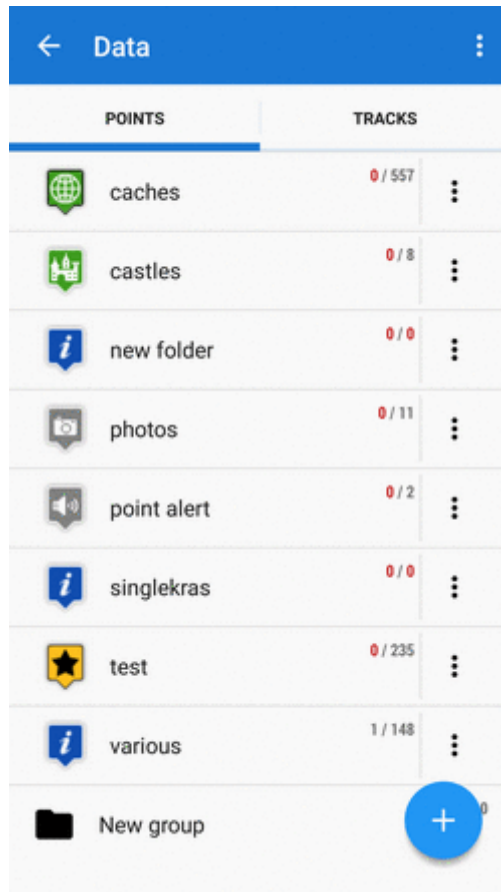
### How to add a group

- tap submenu in topbar and select **Groups**
- tap + and create a new group
- new group appears in the point manager:



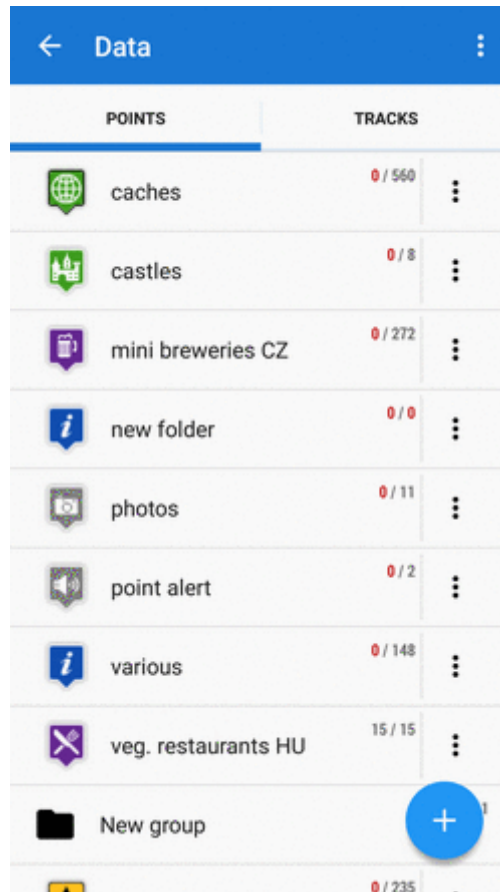
### How to add a folder to a group

- open edit menu of a folder
- select the group you want to put the folder into
- save

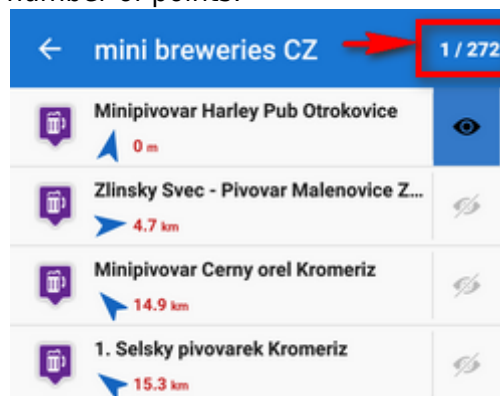


## Points Folder

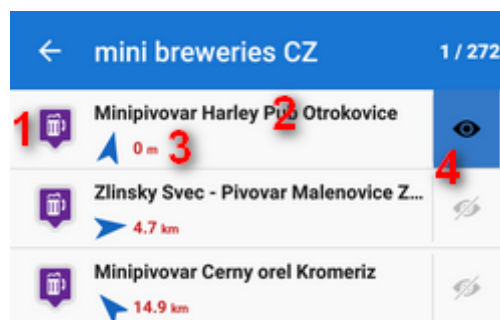
After tapping a folder name in the manager the points display in a vertical list:




Its **topbar** displays visible/total number of points:



Each line consists of:




- *icon* (1) - either the same as the folder in case the point is created by you or different in case the point is imported - **tapping the icon displays the point on map**
- *point name* (2) - tapping it opens a **point detail screen**
- *bearing and distance* (3) to the point from the current position of the map cursor

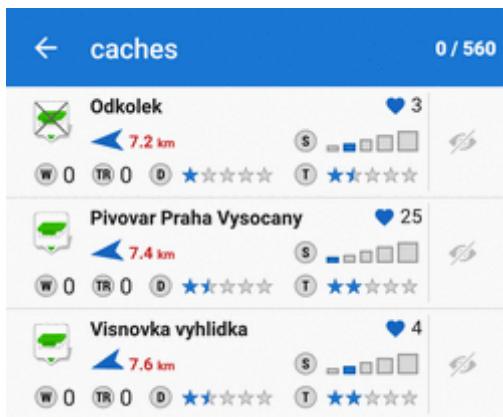
-  *visibility button* (4) - switches point in/visibility on the map - button is highlighted **blue** when the point is shown on map




## How to display points on map

### Single point

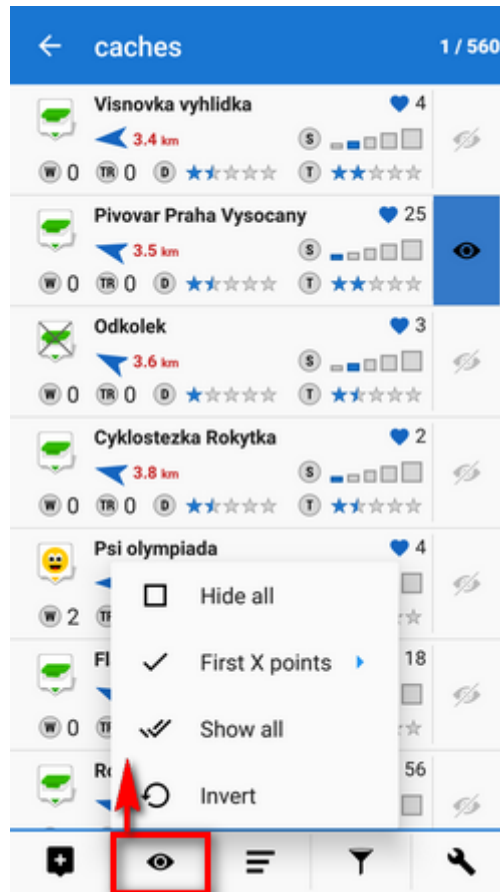
- tap the icon of the point in the point list  
OR
- tap the “eye” button  :



To remove the point from map (not from the database), tap  again.

### Multiple points

Use one of multiselecting options:

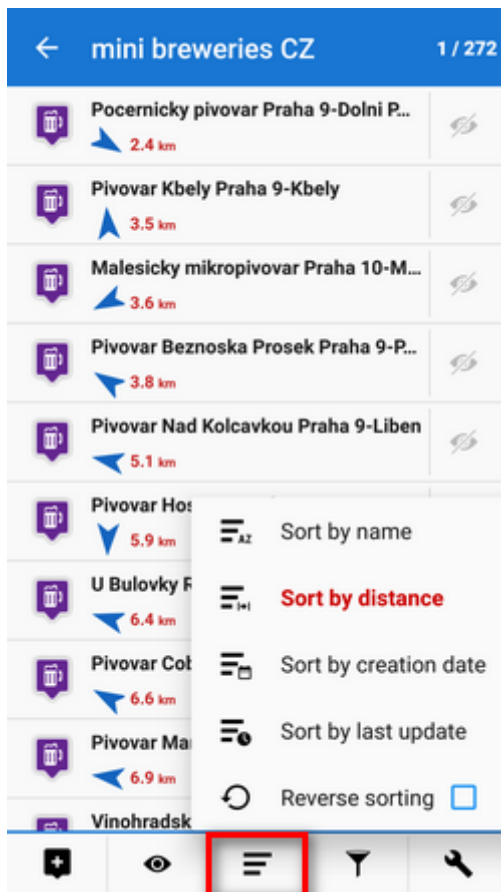


- *Hide all* - makes **all points** in the folder **invisible** on the map
- *First X points* - shows a **predefined number** of first points in the list (50, 100, 200... points)
- *Show all* - makes **all points** in the folder **visible** on the map
- *Invert* - inverts current selection, useful when you want to select almost all points except some. Select those and then invert the selection.




## How to sort points

There are several options:



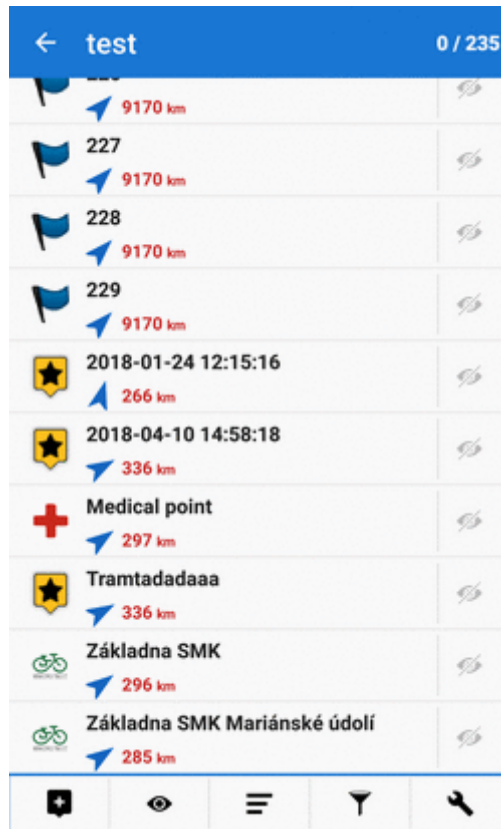
- *Sort by name* - sorts points **alphabetically**
- *Sort by distance* - sorts points by **distance from actual map cursor position** (or **actual GPS position** when fixed and centered)
- *Sort by creation date* - sorts points by their **creation date/time**
- *Sort by last update* - sorts points by the **date/time of their last update**
- *Reverse sorting* - switches **sorting into reverse mode**

 *Geocaching* - folders with geocaches contain this option for further sorting methods, see more in [Geocaching](#)



## How to filter points

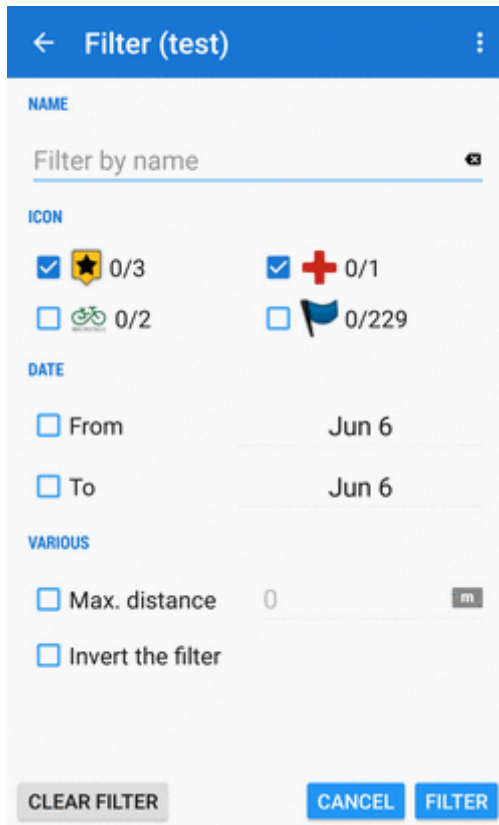
- tap **filter button**
- select **criteria**
  - **name** - filter out points based on a given string of characters - fulltext check
  - **icon** - filter out points with particular icons
  - **date** - filter out points created in particular term from-to
  - **max. distance** - define maximum distance of filtered points from the map cursor
  - **invert the filter** - inverts the filter settings
- tap **FILTER:**



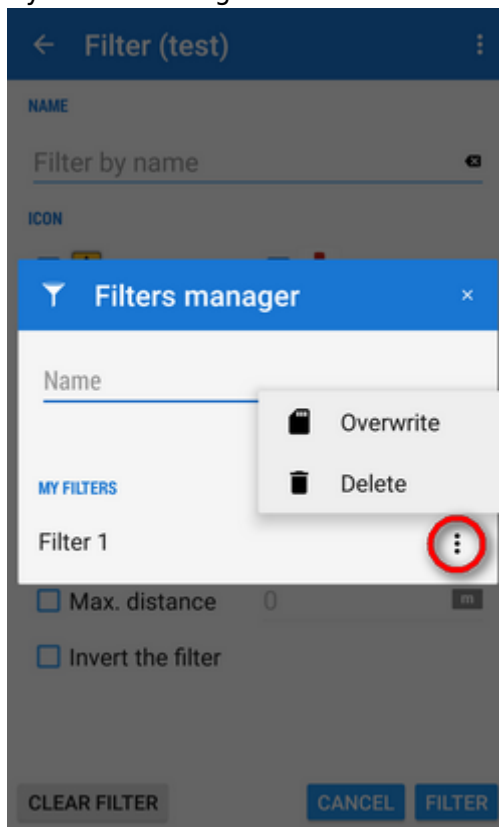
*Geocaching tab* - appears when geocaches are filtered. Contains further filtration methods specific for geocaching, see more in [Geocaching](#)

### Save filter for later use

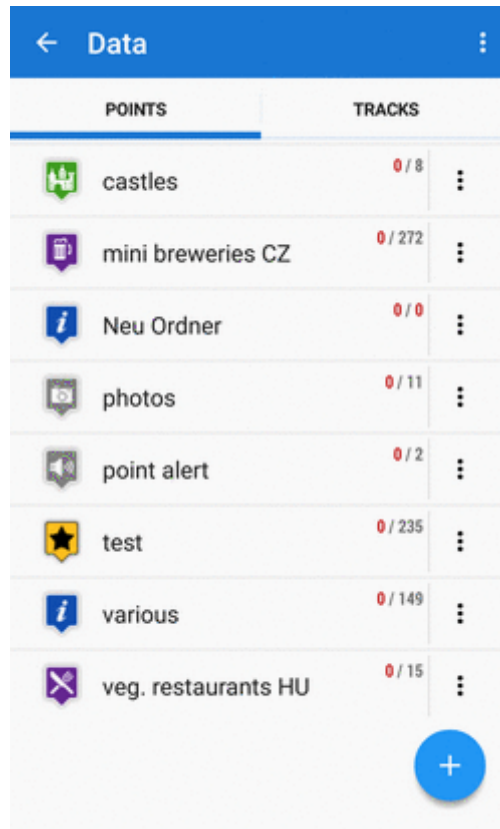
With saved filter you do not have to set it up again every time you need it. All is done in the filter manager:











Saved filters can be overwritten by newer settings or deleted:



You can quickly apply saved filter when displaying a whole folder of points:

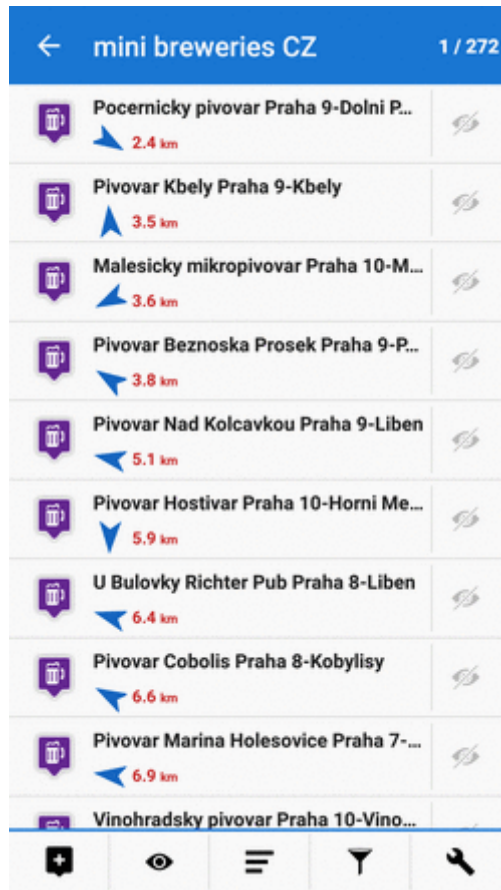


	POINTS	TRACKS
 castles	0 / 8	⋮
 mini breweries CZ	0 / 272	⋮
 Neu Ordner	0 / 0	⋮
 photos	0 / 11	⋮
 point alert	0 / 2	⋮
 test	0 / 235	⋮
 various	0 / 149	⋮
 veg. restaurants HU	0 / 15	⋮

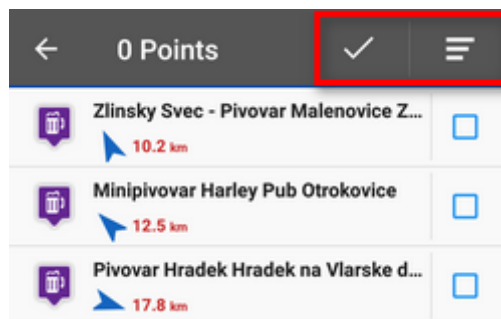


## Copying, moving, deleting etc.

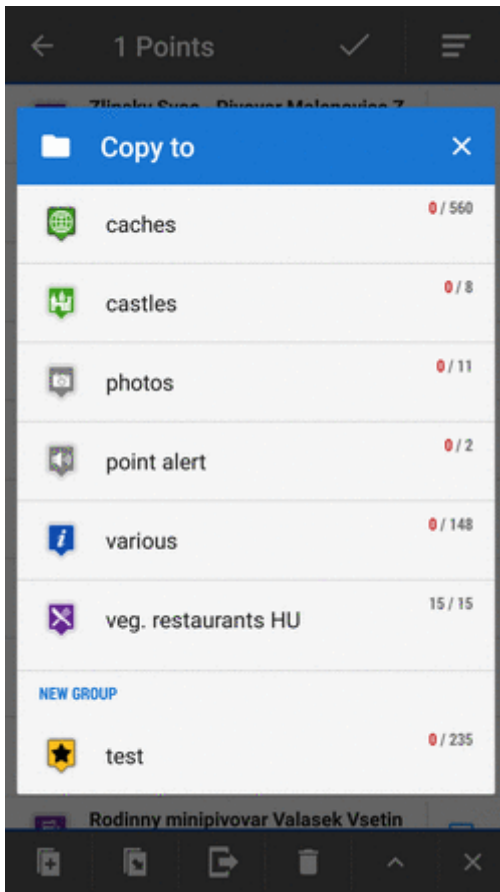
More managing tools can be found under the **tools button**:



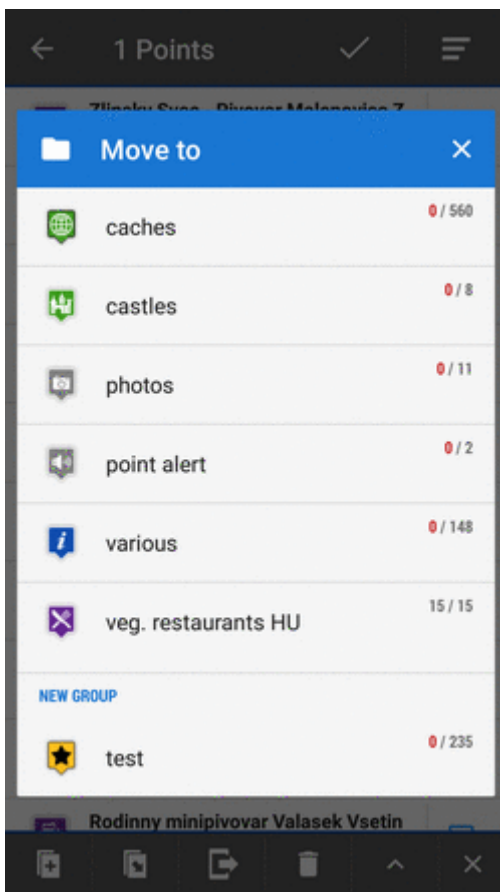
To apply a tool to points, **select points** by checking single ones or use multi-select and sorting in topbar:



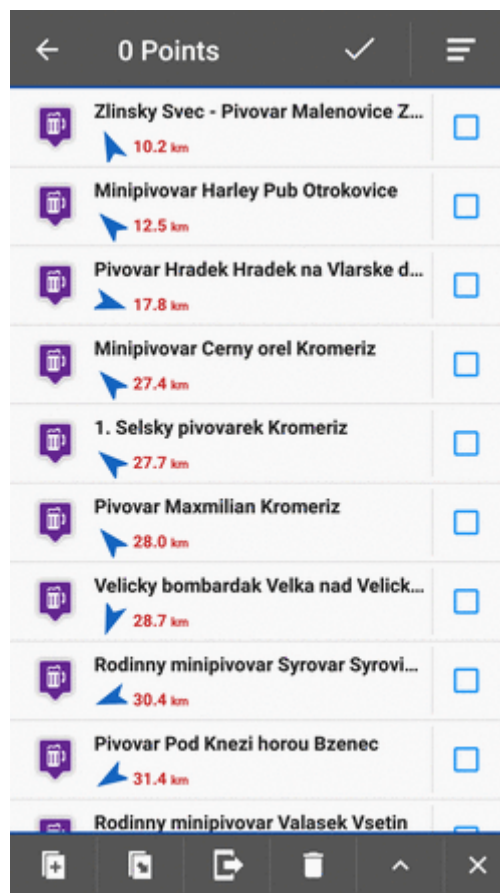
### Copying



## Moving

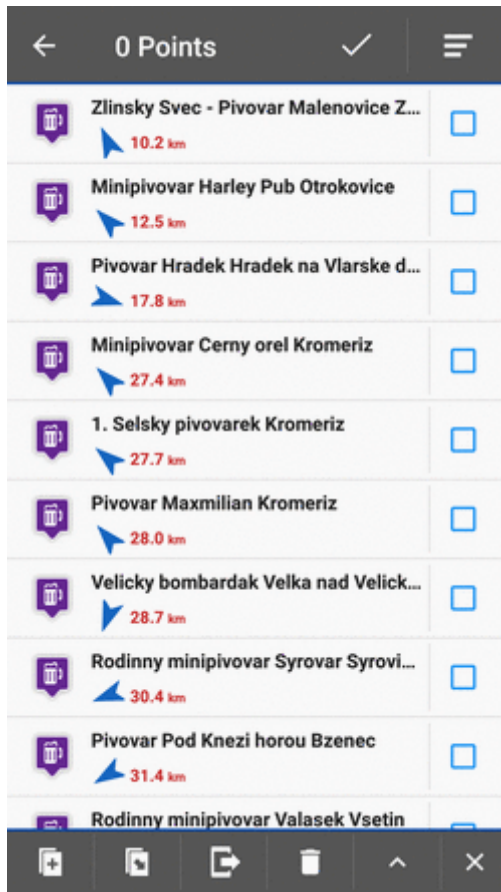


## Exporting

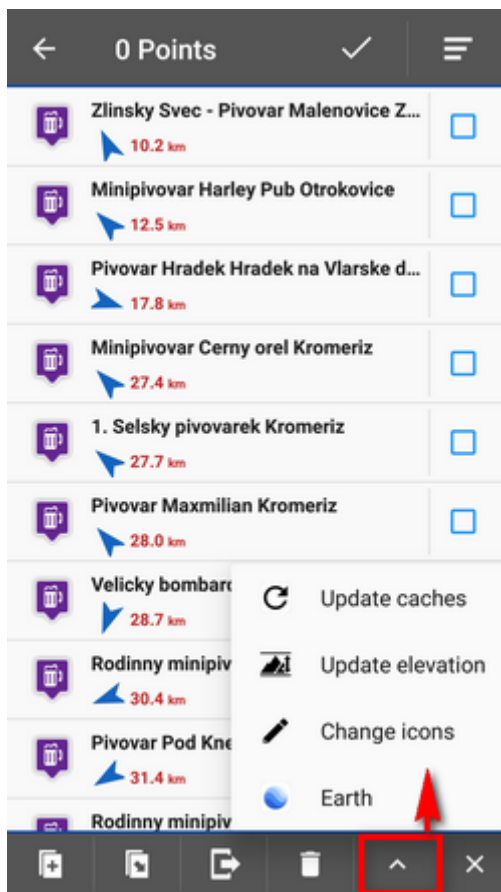


[More details about exporting points >>](#)

## Deleting



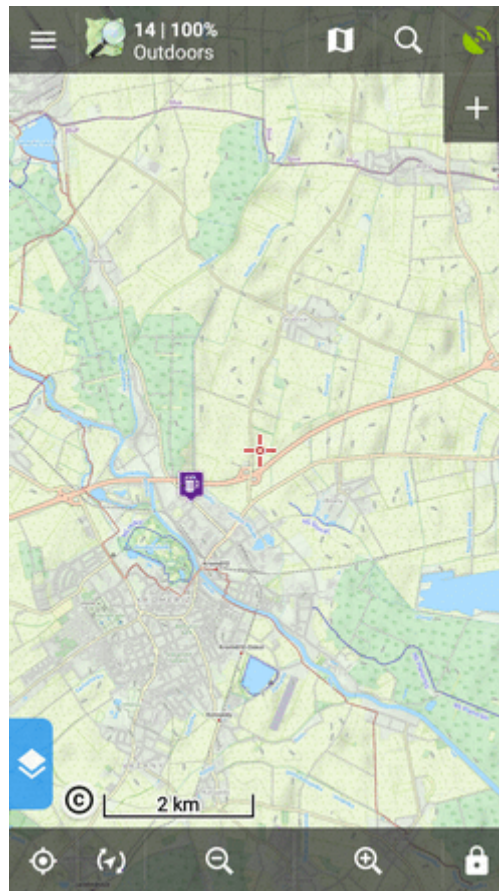
## Other tools



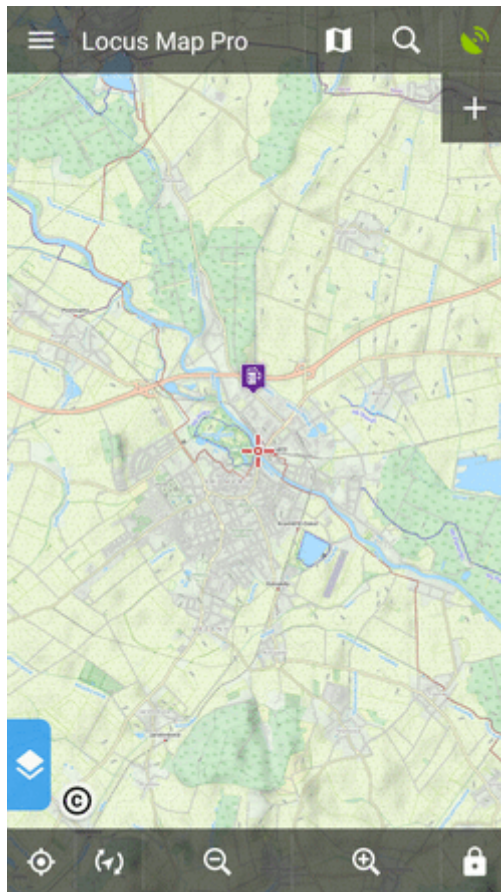
- *Update elevation* - updates elevation of selected points with downloaded SRTM data
- *Change icons* - changes icons of selected points
- *Earth* - exports selected points into [Google Earth](#) if it is installed on the same device
- a few *geocaching tools* if the folder contains geocaches - *Update caches*, *GC Offlinizer* or *Load GC Vote*, see more in [Geocaching](#)
- ✕ - **cancels Tools menu screen**

## Point Map Label

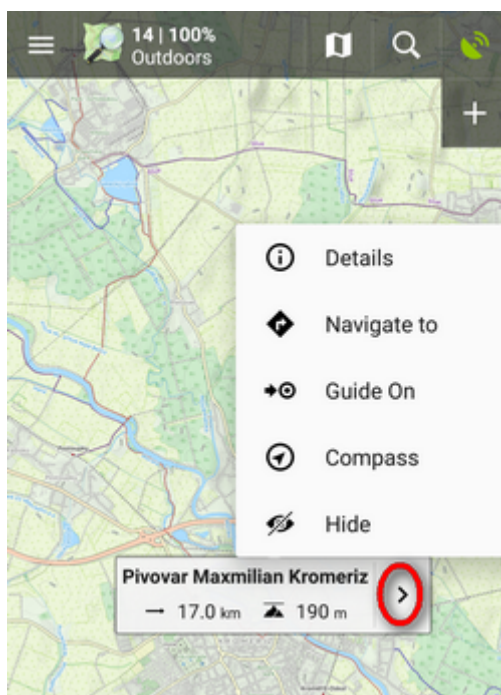
Appears when you **move the map cursor across the point icon** on map:



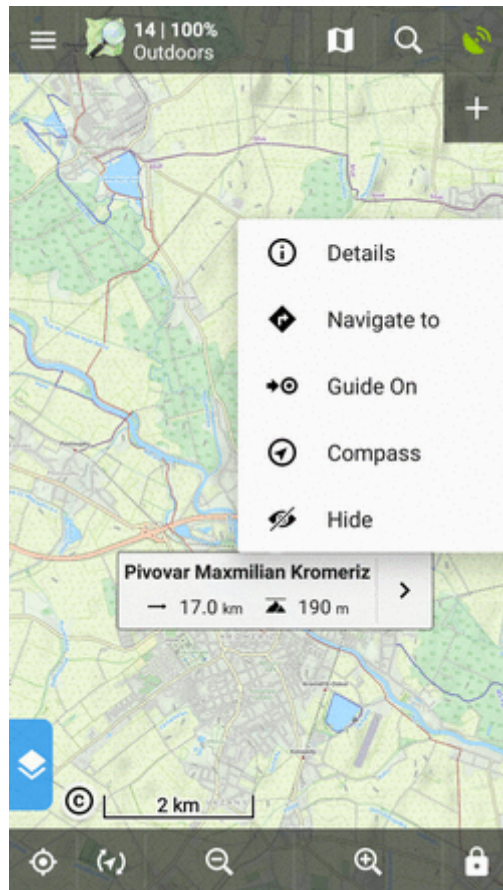
OR when you **tap a point**:



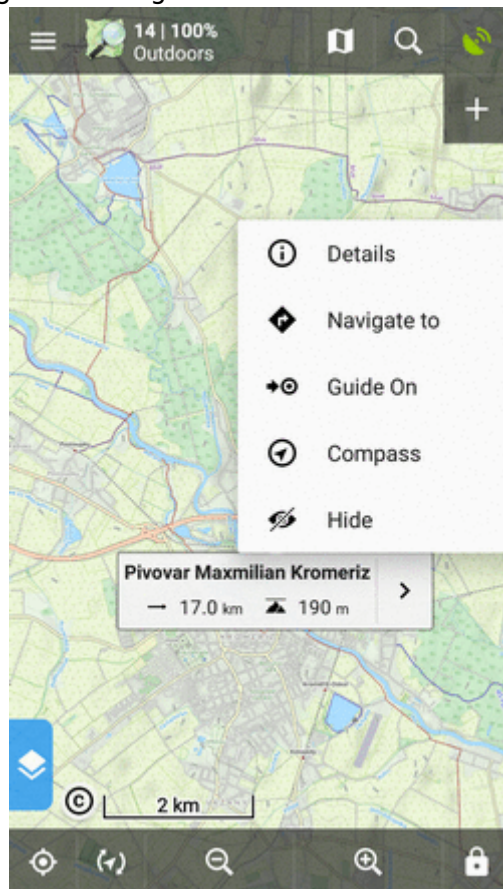
In default settings, it contains the point **name**, **distance** from current position, **elevation** (if relevant data are available), a thumbnail of attached **image** (if there is any) and **context menu**:



- *Point detail* - shows **detailed information about the point** (displays also when you **tap the label itself**)

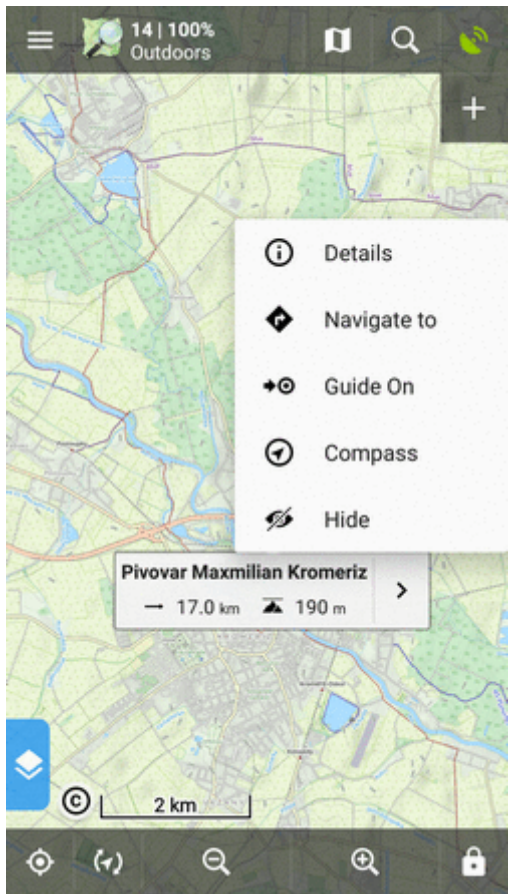


- *Navigate to* - opens the navigation dialog to calculate **route to the point**:



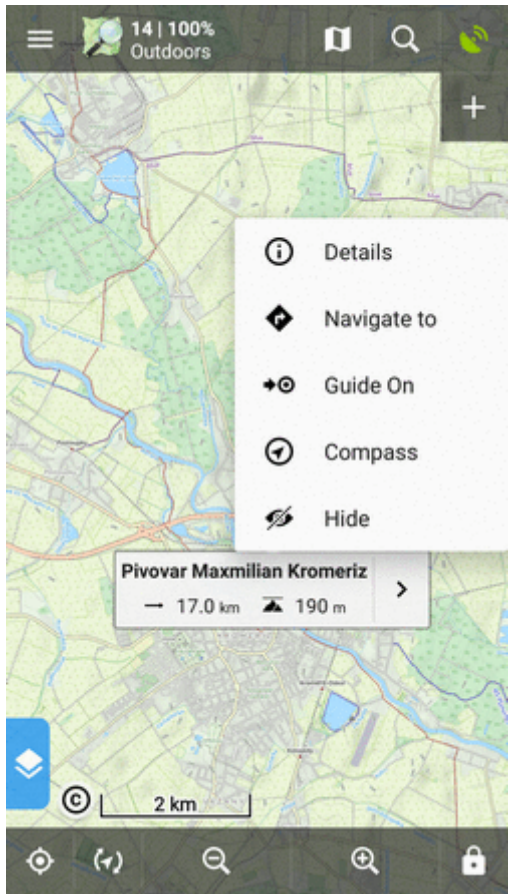
See more in [Navigation](#).

- *Guide on* - starts **guiding to the point**:

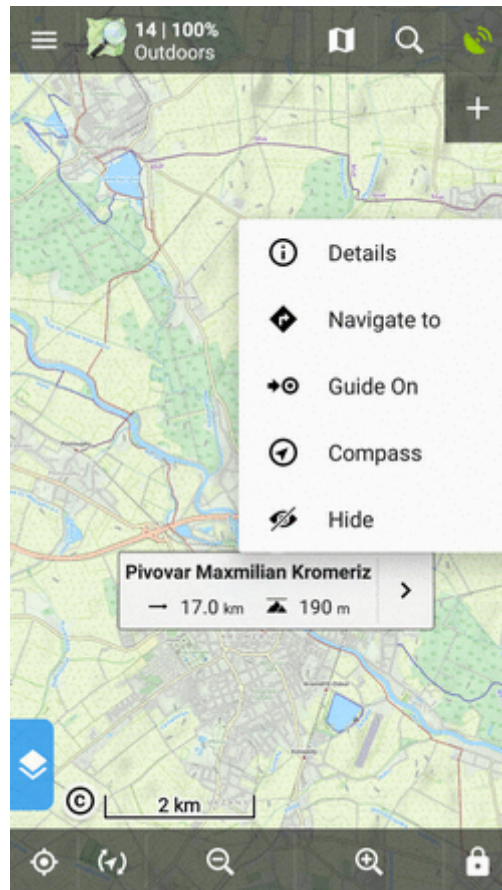


See more in [Guidance](#).

- *Compass* - opens the **compass screen** and starts **guiding to the point showing its azimuth and distance**:



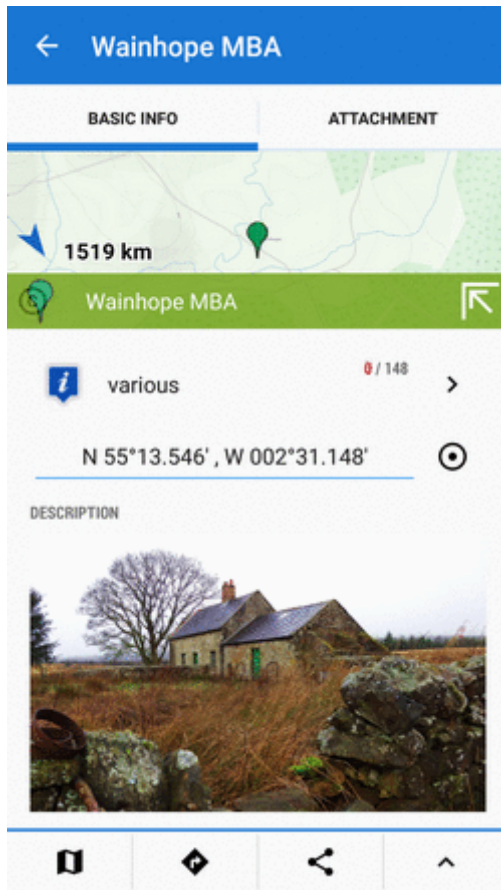
- *Hide* - hides the point from the map:



Tapping the label launches the Point Detail Screen:

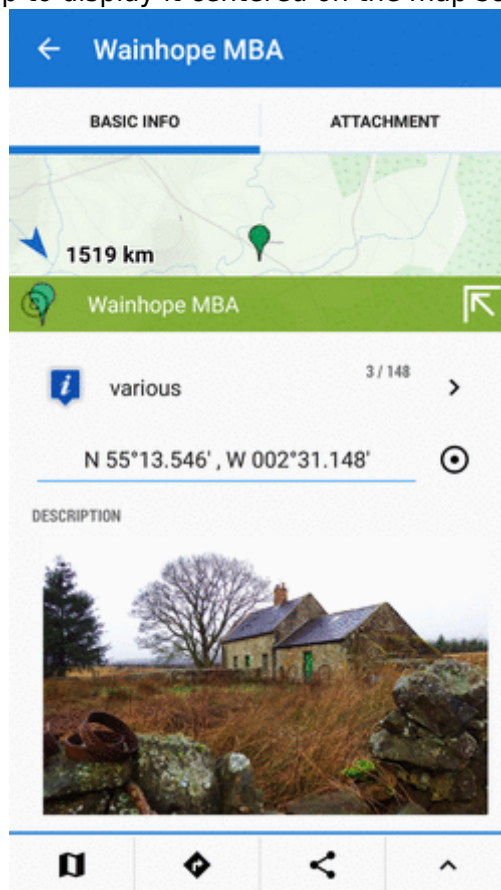
## Point Detail Screen

Contains all information considering a point:

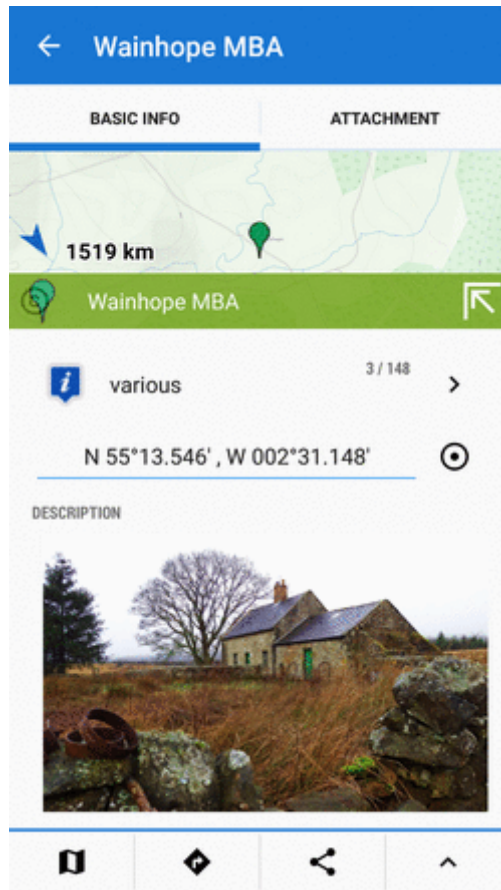



## Basic info

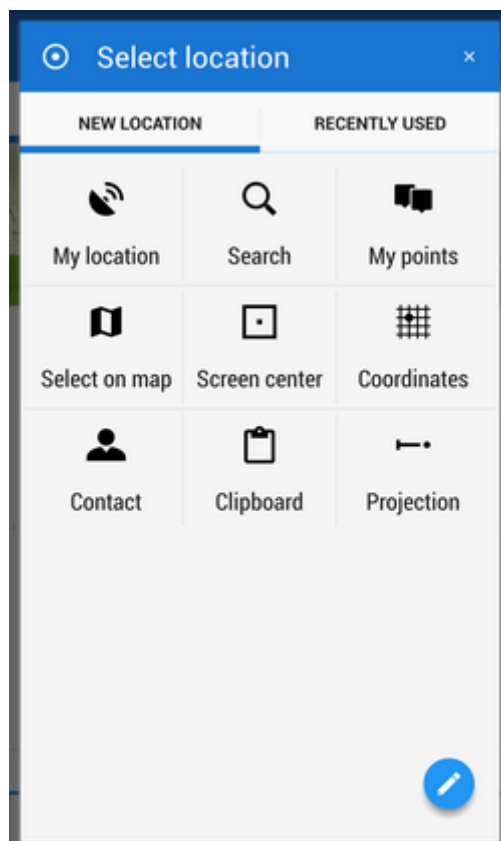
- *map preview* of the point. Tap to display it centered on the map screen:



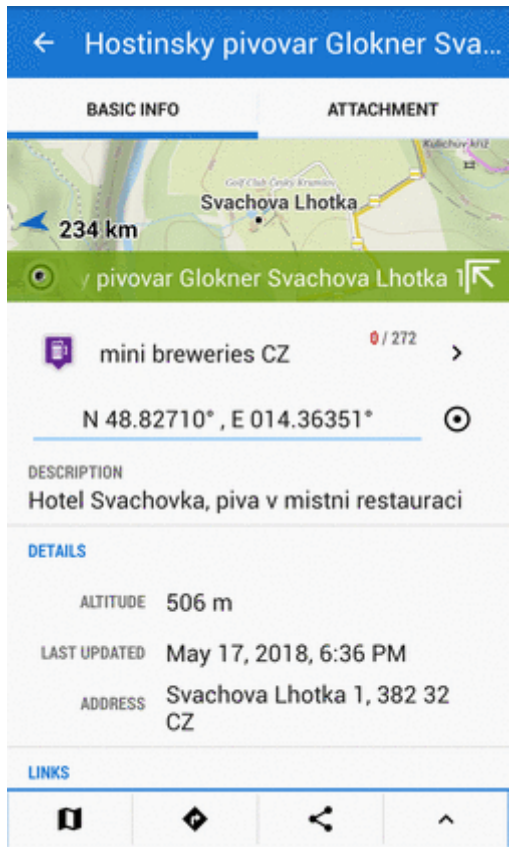
The map preview can be switched off:



- *point folder icon and name*, number of visible/all points in folder, ">" leads to the folder.
- *point coordinates* and  *location selector* - tapping the coordinates opens a popup for editing coords and coordinate system. *Location selector* can change location of the point by several methods:

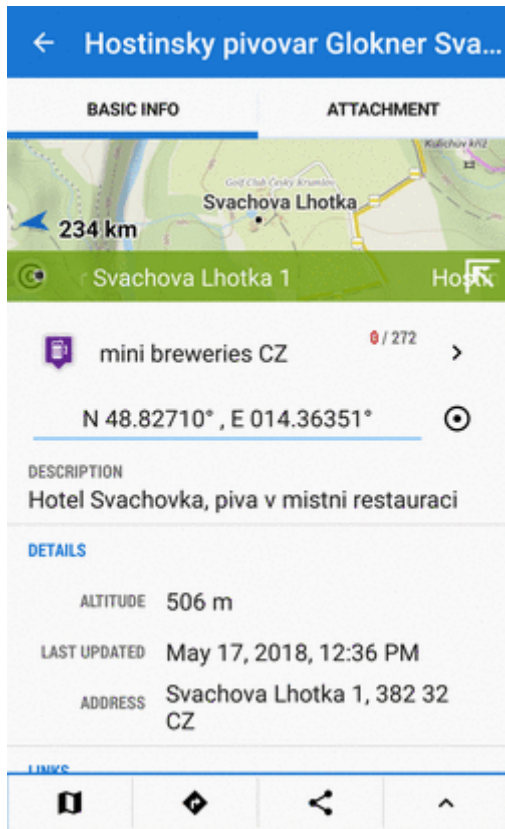


- *description, photos, date of creation, address, altitude, links, phone etc.* - all can be edited from the bottom bar tool menu:



## Attachments

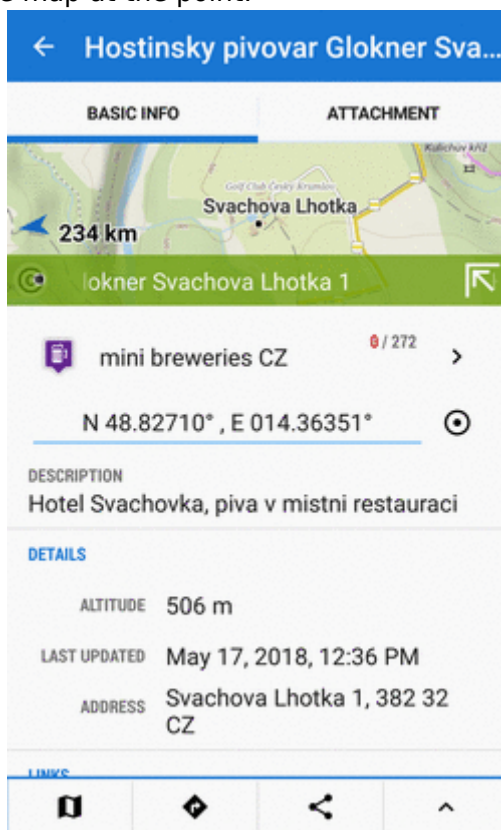
Contains list of attached files. To add some, tap **+** in the topbar:




- *take a photo* - takes a picture with your phone or tablet camera
- *select a photo* - selects a photo in your phone memory - the attached photo can be used as the **point icon** - tap the menu next to the photo and select **Set as icon**
- *record an audio* - makes a voice recording by the phone or tablet microphone
- *select an audio* - attaches an audio file from your phone memory
- *shoot a video* - makes a video recording by the phone/tablet camera
- *select a video* - attaches a video from your phone memory
- *select other files* - selects other files in your phone memory to attach to the point

## Tools menu

-  *map switch* - centers the map at the point:

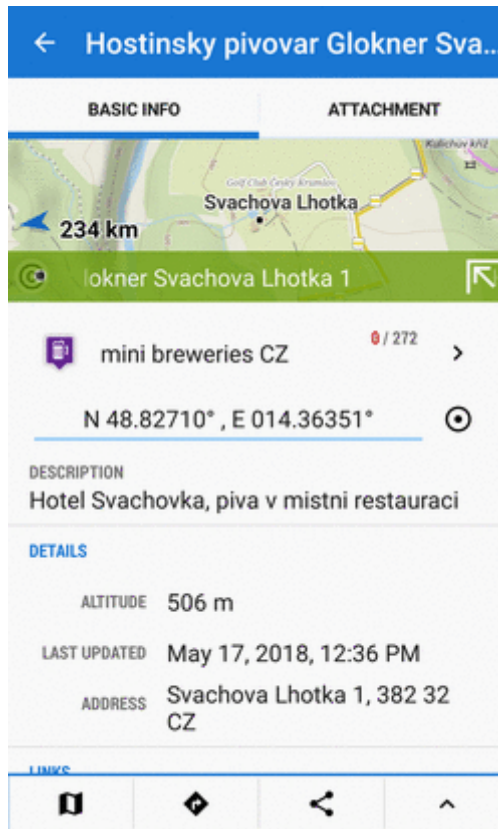


-  *navigation* button - opens a menu of navigating tools available within Locus or other navigation apps installed in your device.



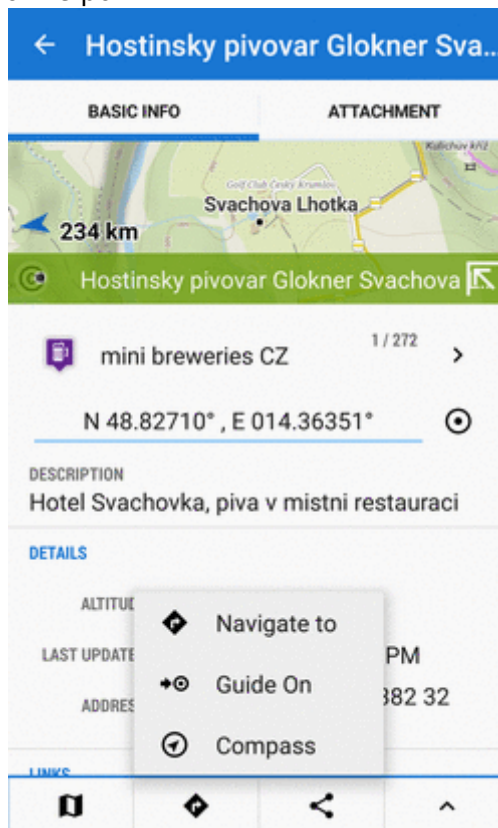
Android OS offers an internal system where each application “registers itself” as a receiver of certain information - in this case **coordinates**. Locus Map tests all applications in your device and if they are able to receive coordinates they are listed in this menu.

- *Navigate to* - opens the navigation dialog to calculate route to the point:



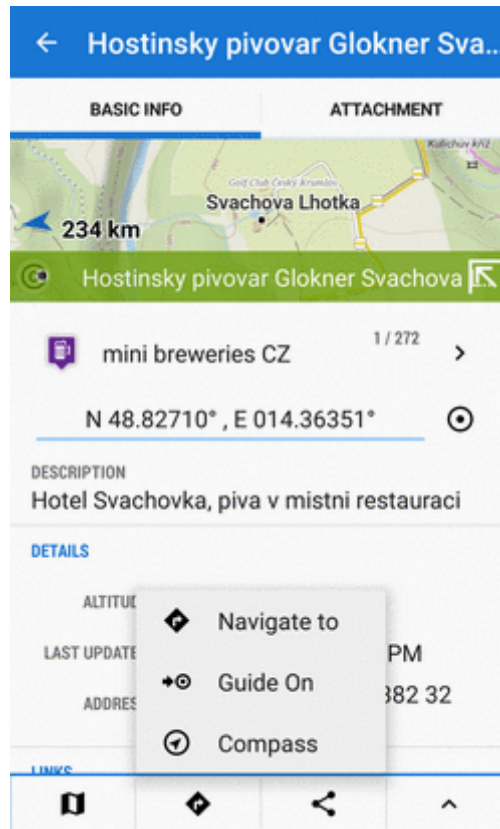
See more in [Point-to-point Navigation](#).

- *Guide on* - starts guiding to the point:

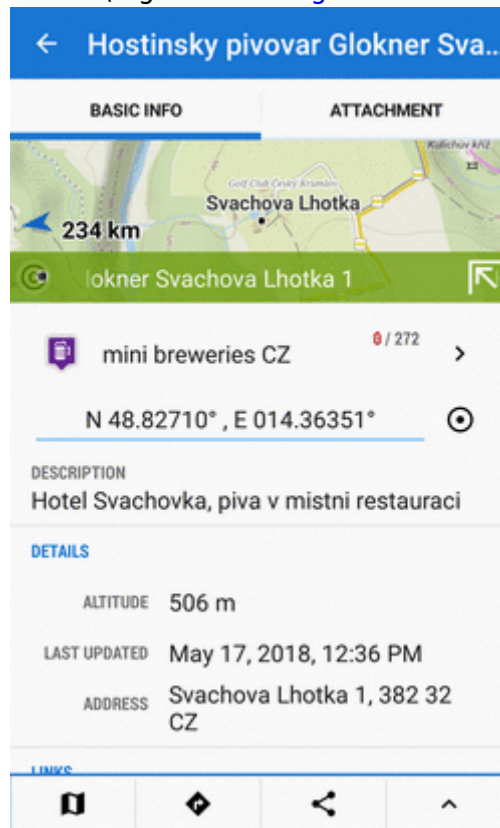


See more in [Guidance to a point](#)


- *Compass* - opens the [compass screen](#) and starts [guiding to the point](#) showing its azimuth and distance:

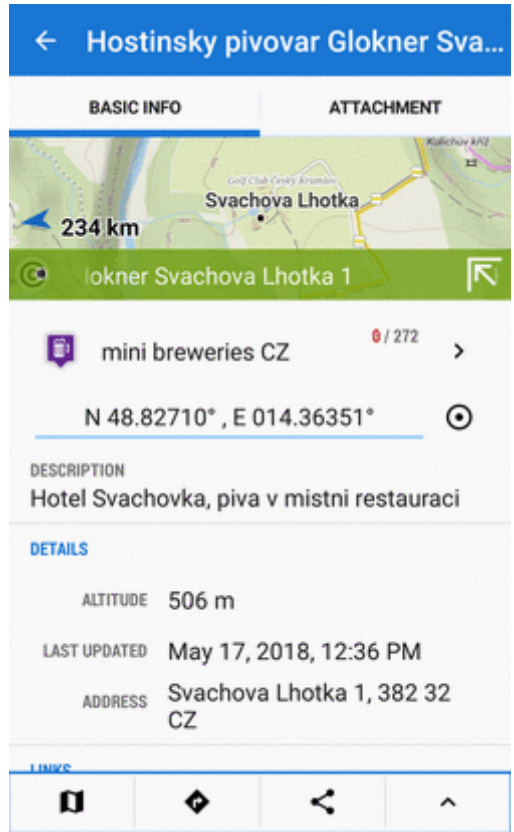


-  *Share options and add-ons*
  - opens a menu of installed add-ons (e.g. [Geocaching4Locus](#) addon) and [point sharing options](#):



More about particular sharing options [HERE >>](#)

-  *more options*
  - offers the same editing/copying etc. options as the [folder tool menu](#):



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<https://docs.locusmap.eu/> - Locus Map Classic - knowledge base

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